



CITY COUNCIL REPORT

TITLE:

BY-LAW NO. 7454 - TO AMEND CEMETERY BY-LAW NO. 7151

PRESENTER:

Heather Reimer

DEPARTMENT:

Parks & Recreation

ATTACHMENTS:

DATE:

4/7/2026

CLEARANCE / APPROVALS:

Todd Burton General Manager

Dave Wardrop City Manager

RECOMMENDATION(S):

That By-law No. 7454 to amend Cemetery By-law No. 7151 to update general housekeeping amendments related to decorative items, memorial placements, and cemetery maintenance practices be read a first time.

BACKGROUND:

Cemetery By-Law No. 7151 governs the care, control, and operation of the Brandon Municipal Cemetery and establishes service-level standards for its ongoing maintenance and use. The by-law was most recently amended in June of 2025 via By-Law No. 7385.

In October 2025, administration conducted the regularly scheduled bi-annual cemetery clean-up in accordance with the existing by-law. As a result of this clean-up, a number of decorative items placed on and around graves were removed, in accordance with the by-law. Administration and cemetery staff did act within their authority while conducting the clean-up; However, the feedback received demonstrated that public understanding of those regulations was limited. This amendment improves transparency and better aligns expectations between families and cemetery operations.

This report presents proposed amendments to the Cemetery By-law that respond to community concerns by allowing additional forms of decorative expression, while also providing clearer direction, improved consistency, and enhanced communication around clean-up timelines and permitted items.

ANALYSIS:

Identified Issue

The current By-law does not permit decorative items, other than decorative vases, attached to the base of a headstone or columbarium, with fresh or artificial flowers and seasonal displays.

Proposed Amendments

The proposed amendment permits decorative items, and includes clarity regarding:

- Expanding permitted decorative items that may be placed on monuments and markers, provided they do not interfere with maintenance or pose safety concerns;
- clarifying placement requirements, ensuring items remain confined to monument and base areas only;
- explicitly prohibiting hazardous materials, such as glass, and items that present operational or environmental concerns;
- reinforcing seasonal allowances, including clearly defined parameters for wreaths and funeral floral displays;
- providing clarity around clean-up schedules, storage duration, and item retrieval after both spring and fall clean-ups; and
- improving transparency, helping families better understand expectations and timelines related to cemetery maintenance.

These amendments respond directly to public feedback and concerns raised during the October clean-up, while maintaining safety for visitors and staff.

LEGISLATIVE REQUIREMENTS:

The Brandon Municipal Cemetery operates under the authority of the Cemeteries Act (Manitoba). The proposed amendments are consistent with provincial legislation and do not require additional approvals beyond Council adoption.

STRATEGIC ALIGNMENT:

These amendments support the City of Brandon's Strategic Plan by:

- Promoting respectful and inclusive public spaces,
- responding to community needs and concerns, and

ensuring municipal assets are managed in a sustainable and responsible manner.

FINANCIAL IMPACT:

There is no direct financial impact associated with these amendments. Any minor operational impacts will be managed within existing departmental resources.

RISK ASSESSMENT:

Clear regulations regarding placement and permitted materials reduce the risk of injury, property damage, and maintenance-related hazards.

COMMUNICATION STRATEGY:

Should Council approve the by-law amendment, Administration will:

- Update the Cemetery By-law and related informational materials;
- Publish clear information on the City's website;
- Provide public notices regarding seasonal clean-ups; and

- Ensure cemetery staff are equipped to consistently communicate expectations to the public.

CONCLUSION:

The proposed amendments to Cemetery By-law No. 7151 reflect the City's commitment to maintaining a safe, dignified, and respectful cemetery while responding compassionately to community concerns. By clarifying rules and expanding permitted memorial options, the City can better support families while ensuring the long-term care and sustainability of the Brandon Municipal Cemetery.

That By-Law No. 7454 be given first reading.

BY-LAW NO. 7151

AS AMENDED BY BY-LAW NO. 7165, 7385 AND 7454.

BEING A BY-LAW of The City of Brandon to establish and maintain a public cemetery and to adopt rules and regulations for the maintenance of, order in, and for the proper care of such cemetery.

WHEREAS The Cemeteries Act, RSM 1987 c.C30 authorizes and governs the establishment of rules and regulations pertaining to every cemetery established in the Province of Manitoba;

AND WHEREAS the City of Brandon has established and deems it expedient to continue a public cemetery and to adopt rules and regulations for the maintenance of, order in, and for the proper care of same.

NOW THEREFORE the Council of the City of Brandon duly assembled enacts as follows:

PURPOSE AND DEFINITIONS

1. This by-law shall be known as the “Cemetery By-law” and is for the establishment and continuation of a public cemetery, including the adoption of rules and regulations for the maintenance of order in and for the proper care of such cemetery.

1.1 It is the objective of the Brandon Municipal Cemetery to operate and maintain its cemetery in such a manner as to provide a peaceful resting place for loved ones who have died. The purpose of this policy is to ensure service level standards are established for the care and operation of the Brandon Municipal Cemetery. In addition to this by-law, operating procedures are also regulated by The Cemeteries Act of Manitoba.
[AM. B/L 7385]

2. Unless the context otherwise requires:

“ADMINISTRATOR” means the Brandon Municipal Cemetery Operations Administrator / Clerk or designate.
[EN. B/L 7385] [AM. B/L 7454]

“AUTHORIZATION” means written authorization signed by the Administrator.
[AM. B/L 7385]

“CASKET” means a box in which the body of one (1) deceased person is buried.
[EN. B/L 7385]

“CEMETERY” means that area set aside by the City for the interment of human remains, including cremated remains.
[AM. B/L 7385]

[REP. B/L 7454]

“CHILD” means a person being under and including the age of 10 years old.
[EN. B/L 7385]

“CITY” means the municipal corporation of The City of Brandon.

[REP. B/L 7385]

“COLUMBARIUM” means an above-ground structure with niches designed for storing urns containing cremated remains of humans.
[AM. B/L 7385]

“COUNCIL” means the Council of the City.

“CREMATED REMAINS” means the remains of a cremated human body.
[AM. B/L 7385]

“DIRECTOR” means the Director of Parks and Recreation Services of the City or designate.
[AM. B/L 7385]

“FEE SCHEDULE” means those fees related to the Cemetery as established annually by Council in conjunction with their budget deliberations.
[AM. B/L 7385]

“FLAT MARKER” means a flat marker that is placed flush with the surrounding turf.
[EN. B/L 7385]

“FUNERAL HOME OR FUNERAL DIRECTOR” means an individual, firm, partnership or corporation who arranges funerals on behalf of their private clients.

[EN. B/L 7385]

“GRAVE” means any lot within the cemetery which has been or will be used for the interment of human remains, including cremated remains but does not include columbarium.

“HEIR” means a person legally entitled to the interment rights of another upon that person’s death.

[EN. B/L 7385]

“INHERIT” means to come into possession of or receive from an ancestor as a right or title descendible by law at the ancestor’s death; to receive as a legacy; to receive from a parent or ancestor by genetic transmission; to have or receive as if from an ancestor.

[EN. B/L 7385]

“INTERMENT” means the burial of human remains in a grave or cremated remains in a grave or columbarium niche.

[EN. B/L 7385]

“INTERMENT FEE” means the charges for the opening and closing of a grave, use of lowering device, earth cover, and other necessary services.

[EN. B/L 7385]

“INTERMENT RIGHTS” means the right to respectively use a plot or niche in the cemetery for interring human remains and erecting a suitable memorial, subject to policies established by the Brandon Municipal Cemetery.

[EN. B/L 7385]

[REP. B/L 7454]

“LEGAL HOLIDAY” means and includes any Statutory Holiday, Civic Holiday, or any other general holiday which may be established by any level of Canadian government.

“LINER” means any product, such as fibreglass, plastic or polypropylene, used to enclose a casket and approved by the Director.

[AM. B/L 7385]

“LOT” means any location established for use as a grave, whether occupied or not, within the cemetery which shall be designated by a distinct Section, Block, and Lot description in accordance with the plan of subdivision referenced in Section 3, herein.

[AM. B/L 7385]

“MEMORIAL” means a monument, plaque, or flat marker installed in memory of a deceased person.

[EN. B/L 7385]

“MONUMENT” means an upright memorial.

[EN. B/L 7385]

“MONUMENT DEALER” means individuals, firms, partnerships and corporations who manufacture, sell or install memorials.

[EN. B/L 7385]

“NICHE” means a recessed compartment, typically within a wall or structure or columbarium, designed to hold human cremated remains.

[EN. B/L 7385]

[REP. B/L 7385]

“PERPETUAL CARE” means the preservation, improvement, embellishment, and maintenance, in perpetuity and in a proper manner of the Cemetery, lots, and niches in a Columbarium, provided by the Brandon Municipal Cemetery.

[EN. B/L 7385]

“RIBBON GRAVE” in-ground block of concrete that supports and anchors a monument or gravestone.

[EN B/L 7454]

“RIGHTS OWNER” means the person(s) who has purchased the right to use a lot or niche in the cemetery for burying human remains and erecting a suitable memorial,

subject to policies established by the Brandon Municipal Cemetery.
[EN. B/L 7385]

“URN” means a container used to hold the cremated remains of one (1) deceased person.
[EN. B/L 7385]

“VETERAN” means any person who is or has honourably served in the Canadian Armed Forces, Allied Forces, Reservists and Peacekeepers, as outlined in the guidelines of the Last Post Fund/Veteran Affairs Canada.

SALES AND CONVEYANCES

3. (a) The plan of subdivision into Sections, Blocks, and Lots, of the land described in Title Number 2826296/2, BLTO, known as 1901 – 18th Street, now on record and under control of the Director, together with all subsequent plans of subdivision of such lands and any future acquisitions or expansions, approved from time to time by the Council, shall be the plan of the Cemetery herein referred to; and all interments shall be made and records kept in accordance with such plan, a duplicate of which shall be kept by the Administrator.
[AM. B/L 7385]
- (b) Sections of the cemetery have special allocation for specific interment purposes:
 - i) Children’s Section - sections 18 and 37
 - ii) Cremation Section - sections 44 and 53
 - iii) Lawn Section - sections 40, 41, 45 and 52
 - iv) Regular Section - all other sections are referred to as regular sections
 - v) Roman Catholic Section - sections 1, 20, 21, 36, 46 and 50 have historically been referred to as the Catholic Section
 - vi) Veterans’ Section - sections 25, 26, 27, and 32;
 - vii) Veterans’ Field of Honour – sections 33 and 34 (cremation)
 - viii) all future cemetery developments shall be governed by this by-law
[AM. B/L 7385]
4. Any person wishing to purchase interment rights to a lot should select a location in consultation with the Director and attend at the Cemetery office, or such other designated location, to pay for the interment rights to the selected lot(s), at such rates set out in the fee schedule. The interment rights to a lot will not be guaranteed until payment in full is received.
[AM. B/L 7385, 7454]
5. The Administrator shall issue particulars of the interment rights to a lot(s) and the price. On the presentation of a receipt showing payment in full issued by the City of Brandon, the Administrator shall issue the Certificate of Interment Rights.
[AM. B/L 7385]
6. Following the purchase of the interment rights to such lot(s) or upon request, a Certificate of Interment Rights in a form as set out in Schedule “A” hereto, will be issued by the Administrator to the Rights Owner.
[AM. B/L 7385]
7. (a) Private sales of lots and/or niches will be accepted, however all arrangements must be made privately and finalized before contacting the Cemetery Office to proceed with a transfer of the Certificate of Interment Rights. For any individual who wishes to relinquish their interment rights to a lot or niche, contact the Cemetery Office and provide the necessary documentation. The lot or niche will then be returned to the Brandon Municipal Cemetery and the Rights Owner will be refunded the original purchase price, minus a deduction of an administrative fee. A transfer of any lot or niche, or interest therein, will be accepted by the Administrator once a duly executed authorization has been received from the Rights Owner specifying the name and address of the transfer and the appropriate fee has been paid in full.
[AM. B/L 7385]
- (b) Where the interment rights to a lot or niche is inherited, the new Rights Owner must provide proof of rights ownership to the Administrator by submitting a notarial copy of the probate or letter of administration, or such other proof as is satisfactory to the Administrator.
[AM. B/L 7385]

TARIFF OF CHARGES

8. The prices to be paid for the purchase of interment rights to lots in the cemetery, the charges for interment or disinterment, and all related surcharges, shall be established annually by Council in conjunction with its budget deliberations and included in the City's annual fee schedule.
[AM. B/L 7385]
9. Prepayment of interment charges will not be accepted.

RULES AND REGULATIONS

GENERAL

10. The Cemetery shall be closed to the public after sunset and before sunrise of each day.
11. All persons, unless otherwise authorized, are required to confine themselves to the avenues or walks to avoid walking on graves.
12. All persons are prohibited from writing upon, scratching, defacing or injuring any monument, fence or other structure in or belonging to the Cemetery.
13. All persons, except authorized employees, are prohibited from picking flowers, either wild or cultivated, or damaging or injuring any tree, shrub or plant in the Cemetery.
14. No vehicle is permitted to enter the Cemetery except through the regular entrances. No unauthorized person shall drive a vehicle over any part of the Cemetery except on the roadways. No person shall ride a bicycle over any grave, nor lean same against any monument or marker. No vehicle shall travel in the Cemetery at a speed greater than twenty-five (25) kilometres per hour.
15. All pets shall be on a leash or other such restraint and confined to the paved walkways in the Cemetery. Pet owners must comply with all provisions of the Animal Control By-law.
16. No alcohol or drugs (illegal or recreational) shall be permitted in the Cemetery..
[AM B/L 7454]
17. The use of balloons shall not be permitted in the Cemetery
[AM B/L 7454]
18. No person shall engage in any game or sport, or discharge any firearms (except at a military funeral) in the Cemetery, or unlawfully disturb persons assembled for the interment of the dead, or commit a nuisance, or behave in any indecent or unseemly manner at the Cemetery.
[AM. B/L 7385]
19. No all-terrain vehicles or snowmobiles shall be allowed within the limits of the Cemetery with the exception of City vehicles.
20. The Director, or other authorized employee, shall have the power to remove from the Cemetery any person disturbing the quiet or good order of the Cemetery by noisy or improper conduct or language, or any person violating any of the provisions of this by-law.
[AM B/L 7454]
21. The Director, in his sole discretion, shall have other powers as such arise by necessary implication from this by-law or other statutes to make administrative decisions for the conduct and operation of the cemetery.

INTERMENTS AND DISINTERMENTS

22. (a) No person shall dig or open any grave or cause any graves to be dug or opened in any place within the Cemetery other than that now used and/or hereinafter appropriated for the purpose of a cemetery; nor shall any person inter or deposit or cause to be interred or deposited any human remains in any grave within the Cemetery other than as aforesaid.

(b) All interments and disinterments of a deceased person must be conducted in strict compliance with provincial and/or federal legislation.
23. All persons applying for an interment in the Cemetery, whether as principals, agents or funeral directors, shall furnish to the Administrator such particulars for the purpose of record as the City requires before such interment will be allowed.
[AM. B/L 7385]

24. Upon receipt of the information required by Section ~~22~~ 23 hereof, the Administrator shall issue an Interment Order and provide same to the Director as authorization for the interment. Any applicant for interment who does not own interment rights to the lot must obtain a written order from the Rights Owner, and file same with the Administrator prior to an Interment Order being issued. If the Rights Owner is deceased, then this permission must be received from the immediate next of kin or executor of the Rights Owner.
[AM. B/L 7385 & 7454]
25. Graves shall be dug and interments made only by persons in the employ of the City, and under the direction of the Director.
[AM B/L 7454]
26. (a) A minimum of forty-eight (48) hours' notice, exclusive of Saturdays, Sundays, and legal holidays, must be given to the Director to prepare graves for interment or disinterment.
[AM. B/L 7385 & 7454]
- (b) [REP. B/L 7385]
- (c) Any notice period less than identified above shall be subject to a surcharge as noted in the fee schedule.
27. (a) Every regular interment of an adult shall be at a minimum of six (6) feet in depth from the surface of the ground surrounding the grave.
- (b) Every interment of cremated remains shall be not less than two (2) feet in depth from the surface of the ground.
- (c) Any regular, ribbon, and/or lawn grave shall have no more than four (4) interments with the following restrictions:
- i) one body and a maximum of three cremated remains; or
 - ii) a maximum of four cremated remains where there is no body interred; or
 - iii) where the first opening of the grave is a minimum seven and one-half (7½) feet in depth, two adult bodies and two cremated remains per grave shall be allowed, subject to the regulations and surcharges pertaining to extra-depth interments as noted in the fee schedule.
 - iv) in the case of children under two (2) years of age, their interment may be made above another body.
 - v) other combinations as approved at the sole discretion of the Director.
[AM. B/L 7385 & 7454]
- (d) Interment on a Saturday, Sunday or legal holiday is subject to the payment of a surcharge as noted in the fee schedule.
- (e) Interments shall be conducted between 0830 hours and 1500 hours daily except Saturdays, Sundays, and legal holidays, on which days special arrangements will be required. Funeral departures later than 1530 hours shall be levied an additional surcharge in accordance with the fee schedule. Interments outside of these hours require special arrangement and are subject to an additional surcharge.
[AM. B/L 7165]
28. Children, stillborn to ten (10) years of age, may be interred in a standard lot in the Children's Section at a minimum of four (4) feet in depth from the surface of the ground.
29. No reservation shall be allowed in that portion of the Cemetery set aside for the interment of children.
[AM. B/L 7385]
30. Whenever liners for caskets are used for interments, such liners shall be at the Cemetery two business days prior to the time set for the interment. A surcharge, as noted in the fee schedule, shall be charged for any liner not delivered as noted above.
[AM. B/L 7385]
31. (a) Installation of a liner will be charged a fee as set out in the City's annual fee schedule.
- (b) No interment shall be allowed in the Lawn Section without an approved liner installed under the supervision of the Director.
[AM B/L 7454]

- (c) First interment in an extra-depth grave shall require an approved liner installed under the supervision of the Director.
[AM B/L 7454]
 - (d) Concrete, wooden and biodegradable liners will not be approved for use in any grave within The Brandon Municipal Cemetery.
[AM. B/L 7385]
 - (e) [REP. B/L 7385]
32. (a) No person shall disinter or remove the remains from any grave until the requirements of "The Vital Statistics Act" as to disinterments have been fully complied with, a permit has been produced for such disinterment or removal from the Minister responsible for public health, and a receipt from the City has been produced showing that the necessary fees have been paid. City staff will only expose to the liner or casket. All handling of interred remains shall be the responsibility of the funeral director.
- (b) No person shall remove cremated remains from a grave or niche without first producing a written order from the City, and receipt showing that the necessary fees have been paid. All handling of previously interred cremated remains shall be the responsibility of the funeral director.
[AM. B/L 7385]

MONUMENT REGULATIONS

33. All monuments, memorials, landmarks, grave coverings or any other work done by a monument company, funeral home, or any other business or organization or individual is subject to the approval, control, and direction of the Director. Any work done in contravention of any approval, control, or direction, may be removed or altered at the expense of the offending party.
[AM. B/L 7385]
34. (a) All foundations for monuments, memorials, or any other object whatsoever shall be laid by the City under the direction of the Director. Such work will be charged at the costs noted in the City's annual fee schedule, to the party submitting the foundation request.
[AM. B/L 7385 & 7454]
- (b) The foundation will have a minimum projection of three inches (3") on all sides of such monument, memorial, or other object, whereby such projection shall be on the same level as the surface of the surrounding turf.
[AM. B/L 7385]
- (c) The City shall not be responsible for any maintenance to the foundation after installation, including damage caused from natural ground settlement.
- (d) The City shall not assume any responsibility or costs incurred as a result of vandalism to monuments located in the cemetery.
35. (a) Borders, fences, railings, trellises, copings, hedges, iron posts or any ornamental material shall not be constructed in or around any grave or lot.
- (b) Borders, fences, railings, trellises, copings, hedges, iron posts or any ornamental material in existence prior to October, 2000 are entitled to remain.
- (c) Notwithstanding Section 35. (b), the City may remove any border, fence, railing, coping, hedge, iron posts, or any other bounding or enclosing material erected which by reason of neglect or age becomes in a state of disrepair and the owner neglects or refuses to repair or remove same within thirty (30) days after written notice has been forwarded to him at their last known address.
- (d) Markers or memorials of marble, granite or bronze placed on the corners or at the head or foot of lots or graves are all that will be allowed and shall be placed so as not to project above the surface of the ground, except when erected as memorials or monuments.
[AM. B/L 7385]
- (e) The minimum thickness/depth for a flat marker installed in any section of the cemetery shall be four inches (4").
36. Monument dimensions shall be as follows:
- (a) the dimensional measurements of a monument shall be consistent with the lot

direction, as follows:

W - is the measurement of the monument across the width of the lot

L - is the lengthwise measurement of the monument at the head or foot of the lot

H - is the height of the monument

- (b) **Cremation Section**
 Only flat markers are allowed ~~with a 2" rise at the back.~~
 24" W X 14" L (maximum)
 16" W X 8" L (minimum)
 [AM B/L 7454]
- (c) **Lawn Sections**
 Only flat markers are allowed ~~with a 2" rise at the back~~
 Marker/single lot - 38" W (maximum) X 14" L
 Marker/double lot - 76" W (maximum) X 14" L
 [AM B/L 7454]
- (d) **Regular Sections**
 Base/single lot - 32" W X 18" L (maximum)
 Base/double lot - 80" W X 18" L (maximum)
- (e) **Section 39 and 48 only:**
 Base/single lot - 30" W X 18" L X 16" H (set size)
 Die size/single lot - 24" W X 12" L (set size)
 Base/double lot - 36" W X 18" L X 16" H (set size)
 Die size/double lot - 30" W X 12" L (set size)
- (f) **Children's Sections**
 Base/single lot only - 22" W X 14" L X 24" H (maximum)
- (g) **Veterans' Sections**
 Veterans Affairs Canada type upright marker - 15" W X 3" L X 39" H
 Flat marker for spouse only of grey polished granite shall be placed in a cement foundation abutting the veteran's headstone in proper alignment and flush with surrounding turf, being 16" W X 8" L unless otherwise authorized by the Director.
- (h) If not part of the monument, vases must be placed at the side of the monument provided the vases and the monument combined do not exceed the allowable monument size. No more than two vases per monument are permitted.
37. All memorials erected shall be confined within the boundaries of the respective family lots or graves of which the interment rights were purchased; and any straightening of memorials are subject to fees as laid out in the fee schedule, any straightening of memorials beyond the capacity of the City shall be at the responsibility and expense of the Rights Owner.
 [AM. B/L 7385]
38. Only one (1) upright monument is permitted on any lot. When a secondary stone is desired/requested, a flat marker may be accommodated provided that same is installed flush to the ground below the original upright monument and does not exceed the W & L dimensions of the upright monument.
 [AM. B/L 7385]
39. All memorials or monuments shall be placed in such a manner as to maintain a proper alignment.
 [AM. B/L 7385]
40. Monuments, plaques, memorials, or any other type of landmark shall be exclusively for the purpose of memorializing deceased persons in the Cemetery. Any message which advertises a business, is condoning a specific act, or is in any way inconsistent with the purpose of memorializing a deceased person or persons shall not be allowed in the Cemetery.
 [AM. B/L 7385]
41. Notwithstanding the provisions of Section 40, donated or sponsored items such as park benches shall be permitted in the cemetery providing the design, location and inscription, has received previous approval of the Director.

FLORAL ARRANGEMENTS/LANDSCAPING/DECORATIVE ORNAMENTATION

42. Fresh and artificial flowers shall be permitted, provided they are in a vase attached to the base and/or marker/monument. Decorative items may be placed on monuments and/or bases only provided these items do not interfere with maintenance operations or cause safety concerns. No glass of any kind will be permitted. Decorative items may not be placed anywhere outside of the monument and/or base.
[AM B/L 7454]
- From November 1 – April 15 annually, , seasonal wreaths are permitted, provided they are attached to a tripod stand and positioned in front of (an upright monument) or above or in front of (a flatmarker)
- [AM. B/L 7385 & 7454]
43. The Director will remove or prevent the placing of any item which is not in accordance with Section 42. . Cemetery Clean Up will take place annually on April 15th (Spring Clean Up) and October 15th (Fall Clean Up). Items removed by the director will be placed into storage . Permitted items may be returned to graves on May 1st and November 1st, . Wherever possible, the Director will notify the individual holding interment rights of the removal of items. . Artificial flowers will be kept one (1) to two (2) months following clean-up (dependent on storage space). Memorial items will be kept for a minimum of 6 months (dependent on storage space).[AM. B/L 7385 & 7454]
44. Following interment any funeral design or floral piece not in accordance section(42)will be removed after a period of ten (10) days.
[AM B/L 7454]
45. The City may at any time cause any lot to be cleaned of weeds and grass.
46. No trees or shrubs shall be planted in the Cemetery, and no trees or shrubs growing therein shall be moved, destroyed, pruned or otherwise interfered with, except under the direction of the Director.
[AM B/L 7454]
47. Planting of any kind (plants, flowers, shrubs, etc.) in the Cemetery shall not be permitted.
[AM. B/L 7385]
48. Grave coverings shall not be allowed.
49. The grading and sodding of all lots shall be under the control of the Director, and made to conform to the Section in which the lot may lie.
[AM B/L 7454]

COLUMBARIUM SECTION

50. Not more than two (2) urns shall be allowed per niche. Urns must be non-biodegradable.
51. To maintain uniformity, a memorial plaque will be utilized and two (2) plaque service requirements are included.
[AM B/L 7454]
52. No decorative attachment or embellishments are permitted on any niche, with the exception of individual adornments sold and installed by the Director.
[AM. B/L 7385 & 7454]

CREMATION SECTION

53. Sections No. 44 and 53 of the Cemetery are set aside as a lawn section for the interment of cremated remains. A maximum interment of two (2) cremated remains shall be permitted in each grave under this section except by special written permission of the Director.
[AM. B/L 7385]

VETERANS' INTERMENTS

[AM. B/L 7385]

54. Those portions of the lands shown upon the key map or plan of the Cemetery as the "Veterans' Cemetery" are hereby set apart, dedicated and continued as a Veterans' interment ground.
55. Sections 25, 26, Rows A, B and C of Section 27, and Section 32 of said Veterans' Cemetery, shall be for the exclusive use of veterans who saw active service with the Canadian Armed Forces during the South African War, World War I, World War II, or the Korean War.
56. Notwithstanding Section 8 of this by-law, no charge shall be made for the interment rights to a lot or for interment of a body in the sections of the Veterans' Cemetery as identified in Section 55 of this by-law. Upon exhaustion of those lots, this same exemption of charge

shall be provided within those sections designated in Section 60 of this by-law as “Field of Honour” for those veterans who saw active service in the conflicts set out in Section 55 of this by-law. Further, the provisions of Sections 4, 5 and 6 of this by-law shall not apply to interments therein.

[AM. B/L 7385]

- 57. No lot in the Veterans’ Cemetery shall be available for reserve other than for use by a veteran’s spouse, who is also a veteran.
- 58. No interment shall be made in the “Veterans’ Cemetery” unless written confirmation of service with the Canadian Armed Services has been provided whereby confirmation shall be in the following form:
 - (a) regiment and service number; and
 - (b) discharge papers or other equivalent documentation.
- 59. Notwithstanding Section 57 hereof, the interment of a Veteran's spouse shall be allowed in such Veteran's grave subject to the following regulations:
 - (a) written consent of the Director;
 - (b) prior interment of the Veteran;
 - (c) payment of the interment charges established in the City’s annual fee schedule.

FIELD OF HONOUR

- 60. Sections 33 and 34 of the Veterans’ Cemetery shall be designated as the “Field of Honour” and are hereby set apart and dedicated as an interment ground for any Veteran as defined in this by-law.
- 61. Section 34 shall be set aside for the interment of cremated remains only, and a maximum interment of two cremated remains shall be permitted in each grave within this section.
[AM. B/L 7385]
- 62. The purchase of the interment rights to a lot and/or interment in the “Field of Honour” shall be subject to such charges and related surcharges established annually in the City’s fee schedule.
[AM. B/L 7385]
- 63. Interment of remains in the Field of Honour shall be subject to all applicable rules and regulations as set out in this by-law.

[REP B/L 7454]

REPEAL AND PENALTY

- 65. By-law No. 6632, and all amendments thereto, to establish a public cemetery for the City of Brandon and to adopt rules and regulations for maintenance and proper care of such cemetery, be and the same are hereby repealed.
- 66. Any person violating any of the provisions of this By-law shall, upon conviction before a Police Magistrate or Justice of the Peace, be liable to a penalty not exceeding One Thousand Dollars (\$1,000.00) and costs, and in default of payment thereof to imprisonment for a period not exceeding thirty (30) days, unless said penalty and costs are sooner paid.
- 67. This By-law shall come into force and take effect on January 1, 2017.

DONE AND PASSED, in Council at the City of Brandon this 3rd day of October A.D. 2016.

“R. Chrest”
MAYOR

”H. Ewasiuk”
CITY CLERK

Read a first time this	18 th	day of	July	A.D. 2016
Read a second time this	3 rd	day of	October	A.D. 2016
Read a third time this	3 rd	day of	October	A.D. 2016

SCHEDULE "A"

[AM. B/L 7385]

CERTIFICATE OF INTERMENT RIGHTS

Certificate Number: _____

Interment Space: Brandon Municipal Cemetery
Lot: Section: _____ Block: _____ Lot: _____
Name(s): _____

Niche: Section: _____ Block: _____ Lot: _____
Name(s): _____

This certifies that the Brandon Municipal Cemetery has sold and conveyed to _____ the interment rights to the space(s) described above for the total price of \$ _____ (including GST) with the following terms and conditions:

1. The interment lot(s) is to be used for interment purposes only and the Rights Owner's are limited by and subject to the rules and regulations in the Cemetery Policy as now existing or amended in the future.
2. This certificate of interment rights conveys only a right to be interred in the interment space(s) and in no way is any real estate title conveyed to the Rights Owner.
3. Services related to interment in the interment space(s) are not included in the rights conveyed (unless otherwise specified) and are subject to the Cemetery fees and charges. These charges will be determined at the time they are purchased and are subject to change.
4. The Brandon Municipal Cemetery must receive the following information prior to any interment. The notice must include the name of the deceased, the deceased's birth date, the deceased's date of death, funeral home (if any), and any other required information.
5. Rights Owner has the right to transfer and convey the interment space, and may sell the interment space back to the Brandon Municipal Cemetery, but any transfer of ownership by will or otherwise will be recognized by the Brandon Municipal Cemetery only after it is recorded at the Brandon Municipal Cemetery and a new Certificate of Interment Rights is issued to the new Rights Owner.
6. The Brandon Municipal Cemetery shall use the Rights Owner's address for any official notices concerning the interment space. The Rights Owner shall notify the Brandon Municipal Cemetery of any change in their address or personal information.
7. The terms and conditions described herein are binding upon the Right Owner's heirs, successors and assigns and enforceable only by the Brandon Municipal Cemetery. Of the total purchase price, 30% shall be deposited in the Brandon Municipal Cemetery's Perpetual Care Fund and devoted to the cemetery's care and maintenance.
8. The purchase price for interment rights is as follows:

<u>Description of Fees</u>	<u>Amount</u>
Interment Rights Fee:	\$ _____
GST:	\$ _____
Total:	\$ _____

RIGHTS OWNER'S ADDRESS:

DATE: _____

BRANDON MUNICIPAL CEMETERY

By: _____
Brandon Municipal Cemetery Administrator

BY-LAW NO. 7454

BEING A BY-LAW of The City of Brandon to amend Cemetery By-law No. 7151.

WHEREAS the Council of the City of Brandon adopted a by-law to to establish and maintain a public cemetery and to adopt rules and regulations for the maintenance of, order in, and for the proper care of such cemetery, to be known as the "Cemetery By-law";

AND WHEREAS it is deemed necessary and expedient to amend said by-law;

NOW THEREFORE the Council of the City of Brandon, duly assembled, enacts as follows:

1. Section 2 of the Cemetery By-law No. 7151 by-law is amended by:
 - i. adding the words "or designate" immediately following the definition for "ADMINISTRATOR";
 - ii. deleting the definition "CEMETERY STAFF" in its entirety;
 - iii. deleting the definition "LEADHAND" in its entirety;
 - iv. adding the following definition "RIBBON GRAVE" immediately before the definition "RIGHTS OWNER":
2. Deleting in Section 4 the word "Cemetery Staff" and substituting the word therefor "Director".
3. Deleting Section 16 in its entirety and substituting the following therefor:

"16. No alcohol or drugs (illegal or recreational) shall be permitted in the Cemetery."
4. Deleting in Section 17 the words "mylar, plastic, or other non-biodegradable" immediately before the word balloons, and the words "and/or ribbon" immediately following;
5. Replacing the word "Leadhand" in Section 20 with the word "Director".
6. In Section 24,
 - i. substituting the number "22" immediately after the word "Section" with the alphanumeric value of twenty-three (23); and
 - ii. replacing the word "Leadhand" with "director".
7. Deleting in Section 25 the word "Leadhand" and substituting therefor the word "Director".
8. Deleting in Section 26 the word "Leadhand" and substituting therefor the word "Director".
9. Section 27(c) by:
 - i. Inserting the word "ribbon," immediately following the words "Any regular"; and
 - ii. Replacing the word "an" in subsection iv) with "their" immediately before the word "internment".
10. Deleting in Section 31 the words "Leadhand" and substituting therefor the words "Director".
11. Deleting in Section 34 the word "Leadhand" and substituting therefor the word "Director".
12. Removing the words "with a 2" rise at the back" in Section 36 subsections b) and c).
13. In Section 42, adding the following immediately after the last sentence;

" a) Decorative items may be placed on monuments and/or bases only, provided these items do not interfere with maintenance operations or cause safety concerns. No glass of any kind will be permitted. Decorative items may not be placed anywhere outside of the monument and/or base.; and

b) From November 1 through April 15 annually, seasonal wreaths are permitted, provided they are attached to a tripod stand and positioned in front of (an upright monument) or above or in front of a flat marker.”

14. Section 43 by deleting it in its entirety and substituting the following:

“The Director will remove or prevent the placing of any item which is not in accordance with Section 42. Cemetery Clean Up will take place annually on April 15th (Spring Clean Up) and October 15th (Fall Clean Up). Items removed by the Director will be placed into storage. Permitted items may be returned to graves on May 1st and November 1st. Wherever possible, the Director will notify the individual holding internment rights of the removal of items. Artificial flowers will be kept one (1) to two (2) months following clean-up (dependent on storage space). Memorial items will be kept for a minimum of six (6) months (dependent on storage space).”

15. Section 44 by deleting it in its entirety and substituting the following:

“Following interment, any funeral design or floral piece not in accordance with section (42) will be removed after a period of ten (10) days.”

16. Section 46 by substituting the word “Leadhand” therefor with the word “Director”.

17. Section 49 by substituting the word “Leadhand” therefor with the word “Director”.

18. Deleting the words “Any further service requirements will be at a fee as set out in the City’s annual fee schedule” from Section 51 immediately following the first sentence.

19. Section 52 by substituting the word “Leadhand” therefor with the word “Director”.

20. Removing Section 64 entirely, including the header before it as “Indigent Internments”.

21. This by-law shall come into full force and take effect on the day following its passage.

DONE AND PASSED by the Council of the City of Brandon duly assembled this th day of , A.D. 2026.

_____		_____	
MAYOR		CITY CLERK	
Read for a first time this	day of		A.D. 2026
Read for a first time this	day of		A.D. 2026
Read for a first time this	day of		A.D. 2026

SCHEDULE "A"

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Interment Space: Brandon Municipal Cemetery

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Name(s): _____

Niche: Section: _____ Block: _____ Lot: _____
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<u>Description of Fees</u>	<u>Amount</u>
Interment Rights Fee:	\$ _____
GST:	\$ _____
Total:	\$ _____

RIGHTS OWNER'S ADDRESS:

DATE: _____

BRANDON MUNICIPAL CEMETERY

By: _____
Brandon Municipal Cemetery Administrator